

# Submitting Comments to the FCC in the Ligado Matter Made Simple

- Sending a letter by US Mail (see attached template) is always acceptable.
- Electronic submissions on-line, for most, are easier and quicker. We don't know the FCC's schedule for deciding this issue but having comments in sooner is usually better than later.
- You can make as many submissions as you wish. If something occurs to you after you submit, or new information becomes available, feel free to send it in.

#### TO SIMPLY AND EASILY SUBMIT COMMENTS VIA THE FCC WEBSITE

The FCC website is very easy to navigate, though there are a couple lines on the web form you will have questions about. See our Quick Guide and Line by Line Instructions below.

#### 1. Draft your comments in letter form (see attached template).

The most effective comments address your personal experience, expertise, and concerns, or provide information you are aware of from journals, studies, or other media.

Don't worry that someone else may have already provided the same information or expressed the same concern. The FCC is looking for as much information as possible from as many citizens as are interested in commenting. And it is better if they know that many people are concerned about the same thing, rather than just one person or one organization.

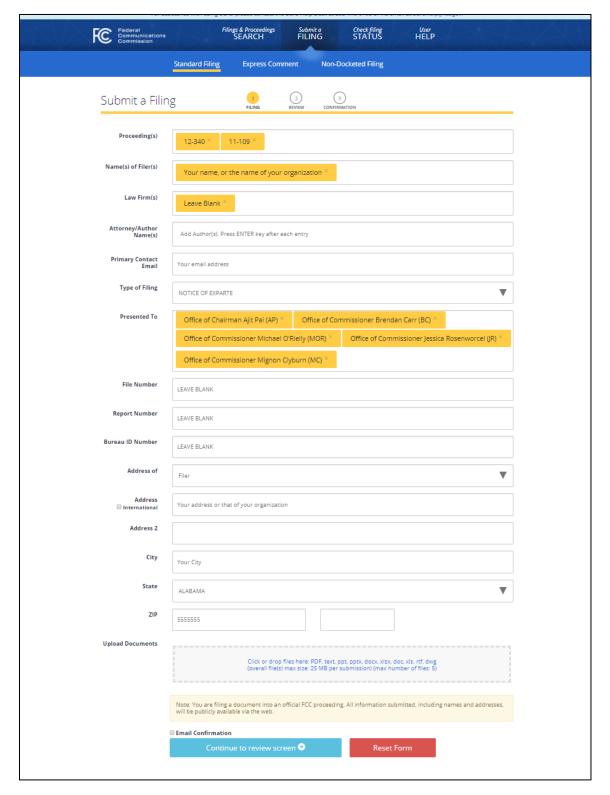
#### 2. Sign and convert your Word document to a pdf.

You can do this by pasting a picture of your signature on the Word document before converting, or you can print the document, sign, and scan it to make a pdf.

- 3. Go to the FCC Electronic Comment Filing System web page: https://www.fcc.gov/ecfs/
- 4. At the top of this page select "Submit a Filing"



### **HOW TO FILL OUT THE FCC WEB FORM – Quick Guide**





Line By Line Instructions	
What to Enter	Explanation
11-109 12-340	The docket numbers that will appear for you to select will talk about the company "Lightsquared." This is the predecessor company of "Ligado." Lightsquared went bankrupt, reorganized and became Ligado.
Your name or that of your organization.	Individuals or organizations may file. If you list an organization, you must be authorized to speak for the entire organization.
Leave Blank	If you have a law firm, you don't need this guide
Enter the name of the person who wrote the letter you will attach	
Your email	The FCC will use this if there are any questions or problems with the submission
Notice of Ex Parte	Select from the drop down menu
The names of all five commissioners	You will be presented a menu to select from. Click on the names of each commissioner until they are all in the box (see quick guide above).
Leave Blank	
Leave Blank	
Leave Blank	
Filer	Select "Filer" from menu offered
Your Address	Check the "international" box if non-US
u	Use if needed
и	Enter your city
и	Select from the menu offered
u	Enter your zip code
	What to Enter  11-109 12-340  Your name or that of your organization.  Leave Blank Enter the name of the person who wrote the letter you will attach Your email  Notice of Ex Parte The names of all five commissioners  Leave Blank Leave Blank Leave Blank Filer Your Address  " "

**Upload Documents** – Clicking on this box will bring you to your computer's file directory. Select the letter you have prepared for the filing. Do this again if you have other documents and attachments that go with the letter comments you are submitting.

**Continue** – Once you are satisfied you have filled out the form correctly and added all the attachments, select "Continue." You will be given the opportunity to review your submission once more and correct it before submitting.



## Template for submission to the FCC Dockets regarding Ligado's application to broadcast on frequencies adjacent to those of GPS

[Date]

The Honorable Ajit Pai
The Honorable Mignon Clyburn
The Honorable Michael O'Rielly
The Honorable Brendan Carr
The Honorable Jessica Rosenworcel

Federal Communications Commission 445 12th Street, S.W. Washington, D.C. 20554

Re: Ex parte presentation in IB Docket Nos. 11-109 and 12-340

Dear Chairman Pai and Commissioners Clyburn, O'Rielly, Carr and Rosenworcel:

[Submissions to the docket:

- Should address your personal experience and expertise, and concerns. or
- Convey other information that you wish the Commission to consider in the case, and.
- May include attachments such as studies, articles from journals, etc.]

Sincerely,

[Your Signature]

[Title/Position, if appropriate]