

Submitting Comments to the FCC in the Ligado Matter Made Simple

- Sending a letter by US Mail (see attached template) is always acceptable.
- Electronic submissions on-line, for most, are easier and quicker. We don't know the FCC's schedule for deciding this issue but having comments in sooner is usually better than later.
- You can make as many submissions as you wish. If something occurs to you after you submit, or new information becomes available, feel free to send it in.

TO SIMPLY AND EASILY SUBMIT COMMENTS VIA THE FCC WEBSITE

The FCC website is very easy to navigate, though there are a couple lines on the web form you will have questions about. See our Quick Guide and Line by Line Instructions below.

1. Draft your comments in letter form (see attached template).

The most effective comments address your personal experience, expertise, and concerns, or provide information you are aware of from journals, studies, or other media.

Don't worry that someone else may have already provided the same information or expressed the same concern. The FCC is looking for as much information as possible from as many citizens as are interested in commenting. And it is better if they know that many people are concerned about the same thing, rather than just one person or one organization.

2. Sign and convert your Word document to a pdf.

You can do this by pasting a picture of your signature on the Word document before converting, or you can print the document, sign, and scan it to make a pdf.

3. Go to the FCC Electronic Comment Filing System web page: <https://www.fcc.gov/ecfs/>

4. At the top of this page select "Submit a Filing"

HOW TO FILL OUT THE FCC WEB FORM – Quick Guide

FCC
Federal Communications Commission

[Filings & Proceedings SEARCH](#)
[Submit a FILING](#)
[Check filing STATUS](#)
[User HELP](#)

Standard Filing
Express Comment
Non-Docketed Filing

Submit a Filing

1 FILING
 2 REVIEW
 3 CONFIRMATION

Proceeding(s)

Name(s) of Filer(s)

Law Firm(s)

Attorney/Author Name(s)

Primary Contact Email

Type of Filing

Presented To

File Number

Report Number

Bureau ID Number

Address of

Address International

Address 2

City

State

ZIP

Upload Documents

Click or drop files here: PDF, text, ppt, pptx, docx, xlsx, doc, xls, rtf, dwg
 (overall file(s) max size: 25 MB per submission) (max number of files: 5)

Note: You are filing a document into an official FCC proceeding. All information submitted, including names and addresses, will be publicly available via the web.

Email Confirmation

Continue to review screen
Reset Form

| Line By Line Instructions | | |
|---|---|---|
| Line on Form | What to Enter | Explanation |
| Proceeding(s) | 11-109 12-340 | The docket numbers that will appear for you to select will talk about the company “Lightsquared.” This is the predecessor company of “Ligado.” Lightsquared went bankrupt, reorganized and became Ligado. |
| Name(s) of Filer(s) | Your name or that of your organization. | Individuals or organizations may file. If you list an organization, you must be authorized to speak for the entire organization. |
| Law Firm(s) | Leave Blank | If you have a law firm, you don’t need this guide |
| Attorney/Author Name(s) | Enter the name of the person who wrote the letter you will attach | |
| Primary Contact Email | Your email | The FCC will use this if there are any questions or problems with the submission |
| Type of Filing | Notice of Ex Parte | Select from the drop down menu |
| Presented To | The names of all five commissioners | You will be presented a menu to select from. Click on the names of each commissioner until they are all in the box (see quick guide above). |
| File Number | Leave Blank | |
| Report Number | Leave Blank | |
| Bureau ID Number | Leave Blank | |
| Address of | Filer | Select “Filer” from menu offered |
| Address | Your Address | Check the “international” box if non-US |
| Address 2 | “ | Use if needed |
| City | “ | Enter your city |
| State | “ | Select from the menu offered |
| Zip | “ | Enter your zip code |
| Upload Documents – Clicking on this box will bring you to your computer’s file directory. Select the letter you have prepared for the filing. Do this again if you have other documents and attachments that go with the letter comments you are submitting. | | |
| Continue – Once you are satisfied you have filled out the form correctly and added all the attachments, select “Continue.” You will be given the opportunity to review your submission once more and correct it before submitting. | | |



Template for submission to the FCC Dockets regarding Ligado's application to broadcast on frequencies adjacent to those of GPS

[Date]

The Honorable Ajit Pai
The Honorable Mignon Clyburn
The Honorable Michael O'Rielly
The Honorable Brendan Carr
The Honorable Jessica Rosenworcel

Federal Communications Commission
445 12th Street, S.W.
Washington, D.C. 20554

Re: *Ex parte* presentation in IB Docket Nos. 11-109 and 12-340

Dear Chairman Pai and Commissioners Clyburn, O'Rielly, Carr and Rosenworcel:

[Submissions to the docket:

- *Should address your personal experience and expertise, and concerns. or*
- *Convey other information that you wish the Commission to consider in the case, and,*
- *May include attachments such as studies, articles from journals, etc.]*

Sincerely,

[Your Signature]

[Title/Position, if appropriate]