

Resilient Navigation & Timing Foundation

Board of Directors Meeting Minutes

December 18, 2018

I. Convening

The board met at the Reston Regional Library, Reston, VA from 5:30pm to 6:45pm Tuesday, December 18, 2018. Mr. Dana Goward, Mr. Martin Faga, Mr. Charles Schue, and Ms Nancy Smith attended.

The proposed agenda for the meeting was discussed and approved.

II. Approval of the minutes from prior meetings

The minutes from the October 18th board meeting were reviewed and approved.

III. Regular Business: Detailed information on the foundation's recent activities and finances for the months of October and November were provided in advance of the meeting. The board reviewed these written reports. Mr. Faga and Mr. Goward also discussed foundation activities for the first half of December.

Ms Smith suggested that the foundation hold a telephonic meeting to discuss the future of the organization with members. An agenda with a proposed way-forward document could be provided in advance. The board will consider this, perhaps in conjunction with an upcoming board meeting.

IV. New Business

a) The board voted (Mr. Goward abstaining from the discussion and vote) to reimburse the Executive Director for travel expenses for October and November in the amount of \$198.08, funds permitting.

b) The board discussed a letter dated the 4th of December Ms Smith wrote to Mr. Faga and Mr. Goward. It raised concerns about certain details of board operations and was discussed at length. It was agreed that Mr. Faga would send a reply, and that both her letter and the reply would be retained in the Foundation's records.

c) Prior to the meeting the board received resumes of four community candidates who volunteered to serve as board members. The board discussed these candidates and elected Mr. William Porter to the foundation board of directors. Mr. Porter's CV is attached.

V. Other Business

a) Mr. Schue observed that recent board meetings had focused on administrative details rather than larger strategic issues has had been the board's custom and was appropriate for a board of directors. Administrative information is provided in advance of the board meeting. He proposed that board members thoroughly review this information and resolve any questions they might have by email before the board met in person.



The board resolved to do that and return to “bigger picture” discussions at future meetings.

b) Mr. Schue requested that future board meetings take place during the work day. The location of the meeting in northern Virginia was less important. All board members agreed.

Martin Faga

Martin Faga, Chairman of the Board

Attachment to minutes: Resume/Bio for Mr. William Porter